



## SELF PAY FINANCIAL AGREEMENT

111 Windel Drive Suite 213  
Raleigh, NC 27609  
[www.changeforlivingcounseling.org](http://www.changeforlivingcounseling.org)

Clients Name: \_\_\_\_\_

Financially Responsible Party (if other than client): \_\_\_\_\_

I, \_\_\_\_\_, ("client/financially responsible party"), agree to the following financial agreement with Change for Living Counseling, PLLC:

I agree to pay fees for services out-of-pocket to my provider at the time services are provided as outlined in the "Fee Schedule" and "Payment Options". I understand that I am responsible for paying additional fees for additional services as outlined in "Fee Schedule" attached. Receipts for services are available upon request.

I also understand that I will be charged for late cancellations and missed appointments as outlined in the "Consent for Treatment", and that these charges must be paid at or before my next appointment and may be charged to the credit card I provided and CFLC has on file. Further, I understand that if I choose to use my credit card or Paypal for services, that there may be a 2.28% processing fee incurred.

Comments (check off form below, if applies): \_\_\_\_\_

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- Check if Hardship Payment Form signed.
- Check here if your provider is **out of network** and you would like us to submit the session to the insurance company on your behalf (if this box is not checked, we will not file for you). You understand that there will be a \$7 service charge for each service billed on your behalf & that this is due when paying for your session.

Responsible Party Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Provider: \_\_\_\_\_  
(signature denotes therapist approval of agreement)



## FEE SCHEDULE FOR MASTER'S LEVEL SERVICES

### INDIVIDUAL SESSIONS:

Initial Session	\$175.00
Regular 45 minute Session	\$110.00
60 minute/1 hour Session	\$130.00*
Extended 75 minute Session	\$155.00*
Extended 90 minute Session	\$180.00
Brief 30 min Session	\$ 60.00

### FAMILY/COUPLES SESSIONS:

Initial Session	\$225.00
60 minute/1 hour Session	\$150.00
Extended 75 minute Session	\$180.00*
Extended 90 minute Session	\$210.00*
Extended 2 hour Session	\$275.00

Telephone Consultation/Coordination (per 15 minutes)	\$30.00/15 minutes
Copy of Record (depending on size of chart)	\$25.00/min each copy
Treatment Report/Summary (per page)	\$100.00/page
Completion of External Paperwork (per 15 minutes)	\$30.00/15 minutes

Legal Proceedings (per hour)	\$250.00
(this includes any preparation, transportation, consultations, and participation/attendance at legal proceedings)	

Late Cancellation/Missed Appt 75% scheduled service

\*This indicates sessions that are most commonly used by Michelle Topal, LCSW. Talk with your therapist about session length & applicable fees.

Other services, with related fees, may be available upon request.



**FEE SCHEDULE FOR PHD/PSYD LEVEL SERVICES**

**INDIVIDUAL SESSIONS:**

Initial Session/Assessment	\$200.00
Regular 45 minute Session	\$150.00
60 minute Session	\$170.00
Extended 75 minute Session	\$200.00
Extended 90 minute Session	\$250.00
Brief 30 min Session	\$ 80.00

**FAMILY/COUPLES SESSIONS:**

Initial Session/Assessment	\$250.00
Regular 45 minute Session	\$160.00
60 minute Session	\$185.00
Extended 75 minute Session	\$225.00
Extended 90 minute Session	\$275.00

Telephone Consultation/Coordination (per 15 minutes)	\$40.00/15 minutes
Copy of Record (depending on size of chart)	\$25.00/min each copy
Treatment Report/Summary (per page)	\$125.00/page
Completion of External Paperwork (per 15 minutes)	\$40.00/15 minutes

Legal Proceedings	\$400.00/Hour
(this includes any preparation, transportation, consultations, and participation, attendance & testimony as expert witness at legal proceedings)	

Late Cancellation/Missed Appt 75% scheduled service

\*Other services, with related fees, may be available upon request.